

**APR Action Plan
February 2014**

Academic Program Review Action Plan

Department:

International Studies Institute (ISI)

#	Goals and Objectives Action Item	Individual(s) Responsible	Resources Needed	Action Taken/ Status	Projected Start Date	Target Date for Completion	Progress Review Date (if needed)	Funding Request	Dean's Support
Recommendation 1:									
	Eliminate European Studies (ES) program	ES Program Director & ISI Operations Specialist	none	need approval from ISI Board before requesting moratorium from Elizabeth Barton	Spring or Fall 2014	Spring or Summer 2015		reallocate ES-SAC to ISI Associate Director	Yes
Recommendation 2:									
	Eliminate Asian Studies (AS) program -- subject to approval of new major in Japanese or Asian Languages	AS Program Director & ISI Operations Specialist	none	need approval from ISI Board & feedback from FLL regarding planned Japanese/Asian Languages major	Spring 2016	Spring 2017	check with FLL in Fall 2015	reallocate AS-SAC to ISI Associate Director	Pending the APR for FLL
Recommendation 3:									
	Search for & hire Lecturer to teach International Studies (IS) capstones & other courses, with advisement responsibilities	ISI Director as Hiring Officer & ISI Operations Specialist	salary & fringe benefits	need approval from ISI Board before submitting hiring plan to A&S Dean	Spring 2014	complete search in Spring 2015, start date of Fall 2015		\$50,000 annual salary	Visiting Lecturer search authorized
Recommendation 4:									
	Bring A&S advisor for ISI programs into Humanities Bldg, starting with 3 days per week & moving to full-time position to also cover outreach, recruitment, internship program, etc.	ISI Director & Associate Director	Available Space	need approval from ISI Board	Spring 2014 or Fall 2015	Fall 2016 (full-time position)		Funds will come from General Advising	Yes

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Recommendation 5:									
a	Develop & create new introductory IS course (possibly for UNM core curriculum, in the future)	ISI Director & Associate Director, with input from INTS Advisory Committee	none -- to be taught by Lecturer (see #3)	need approval from ISI Board before initiating Workflow for new course	Spring 2014 or Fall 2014	Fall 2015 or Spring 2015		(see #3)	Course and draft of syllabus submitted to Faculty Senate
b	Combine IS capstone courses?	ISI Director & Associate Director, with input from INTS Advisory Committee		discuss pros/cons with ISI Board		Spring 2015			Dean sees two separate courses
c	Develop & create new IS topics course (INTS 499)	ISI Director & ISI Operations Specialist	none if offered by & cross-listed with other units; \$2,500-4,000 to	curriculum workflow submitted in November 2013	Fall 2013	Fall 2014		\$2,500-4,000 for course buy-outs or PTI salary	yes
Recommendation 6:									
	Provide support for separate ISI institute director & IS program director	ISI Director & Associate Director	additional SAC & course release for IS program	discuss pros/cons with ISI Board	Spring 2014	End of Fall semester, 2014		\$3,000 SAC & 2 course releases for IS director	yes