

ACADEMIC PROGRAM REVIEW ACTION PLAN & YEARLY REPORT

Program: Counselor Education - College of Education

Date of Visit: Fall 2012

Date of Original Action Plan: 1/15/2014

Yearly Reporting (due Fall/Spring depending on timing of Site Visit)

Milestones	Tasks	Individual(s) Responsible	Other Resources/ Items Needed	\$ Cost Amount (if applicable)	Projected Start Date	Target Date For Completion	Current Action Taken/ Status at Time Action Plan is Filed	Status Update 1st Year (INSERT DATE)
CACREP								
	Skills SLO's in Practicum/Internship	Full Counselor Education Faculty	N/A	N/A	Fall 2013	Spring 2014	Task Complete	
	School Counseling SLO's spread throughout the Curriculum	Matthew Lemberger-Truelove, School Counseling Track Point Person	N/A	N/A	Spring 2014	Fall 2014	Task was assigned, will meet throughout the Spring 2014 semester to complete task.	
	Doctoral SLO's in 7 knowledge content areas	Full Counselor Education Faculty	N/A	N/A	Spring 2013	Spring 2013	Task Complete; Program had national accreditation visit and this issue was resolved.	
	Specific Details for each SLO	Full Counselor Education Faculty	N/A	N/a	Spring 2013	Fall 2013	Task Complete; Program had national accreditation visit and this issue was resolved.	
Handbooks and Policies								
	Remediation Plan in needed	Full Counselor Education Faculty	N/A	N.A	Spring 2013	Spring 2013	Task Complete; policy was written following the APR visit.	
Faculty Positions								
	More faculty needed to meet CACREP Faculty/Student Ratio Requirements	Full Counselor Education Faculty, Department Chair, and Dean of College of	Faculty Salary and Benefits	Faculty Salary and Benefits.	Spring 2014	Spring 2015	Counselor Education Program Coordinator will consult with Department Chair for next steps.	
	Clinic Position, convert Lecturer line to Clinical Assistant Professors	Program Coordinator, Department Chair, and Dean of	N/A	\$8,000	Spring 2014	Spring 2015	Counselor Education Program Coordinator will consult with Department Chair for next steps.	

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	Administrative Tasks to Identify Tracks	Full Counselor Education Faculty	N/A	N/A	Fall 2013	Fall 2013	Task Complete; each track was assigned a faculty member at end of Fall 2013 semester.	
	Expand Diversity of Counselor Education Faculty	Program Coordinator, Department Chair, and Dean of College of	Faculty Salary and Benefits	Faculty Salary and Benefits.	Spring 2014	Spring 2015	Counselor Education Program Coordinator will consult with Department Chair for next steps.	
Traverse Program								
	Utilize Program GA for Traverse Placements	Program Coordinator	N/A	N/A	Spring 2014	Fall 2014	Counselor Education Program Coordinator will work with Program GA and Program Faculty to ensure GA assists with Traverse Program	
Counselor Education Identity								
	Each Faculty Member should identify with counseling profession and present and publish in the field	Full Counselor Education Faculty	N/A	N/A	Spring 2014	Spring 2015	Task partially complete. All Counselor Education faculty currently are members of ACA, as well as other division branches. Counselor Education faculty will continue to work to achieve publication in the major journals within the field of Counselor Education	
	Counselor Education faculty will seek out courses that better reflect research in the field	Program Coordinator, along with Program Coordinators from associated programs	N/A	N/A	Spring 2014	Spring 2015	Program Coordinator will have meetings with Program Coordinators for allied disciplines to ensure that required research and development courses reflect the CACREP standards for M.A. and Ph.D. tracks in those areas.	
	Tracking Programmatic Course Data from Students in other fields	Full Counselor Education Faculty	N/A	N/A	Spring 2014	Fall 2015	The Counselor Education faculty will meet to discuss the best ways to follow and manage student level data from students taking our courses outside of our program.	

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	Increase selectivity of doctoral program	Full Counselor Education Faculty	Program GA's, or GA's in associated departments	\$50,000	Spring 2014	ongoing	The Counselor Education faculty will discuss with Department Chair and Dean of College of Educations ways in which we can increase student fundning to allow for better recruitment of students from across the nation.	
Competitive GA Support to Match other universities								
	Increase GA Support for doctoral students	Full Counselor Education Faculty, Department Chair, Dean of College of Education	Program GA's, or GA's in associated departments	\$50,000	Spring 2014	ongoing	The Counselor Education faculty will discuss with Department Chair and Dean of College of Educations ways in which we can increase student fundning to allow for better recruitment of students from across the nation.	